

Remote education provision at St Luke's

Information for parents



This information is intended to provide clarity and transparency to students and parents/carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home and when individual students are self-isolating. We have also produced a quick reference guide to our remote learning provision which can be found at the end of this document.

The remote curriculum: what is taught to students at home?

A student's first day of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

If students are in school when we have to send them home, we will make sure they have any subject specific resources for their time at home that will allow them to make the most of their remote learning, for example, subject booklets, copies of texts, graph paper, reference texts. Students should always have their Knowledge Organisers on them but we will remind them of this before they leave school.

What should my child expect from immediate remote education in the first day of students being sent home?

The immediate provision for day one will be for students to complete work from their Knowledge Organiser (Look, cover, write check tasks and making flashcards) following the homework timetable for the week so that all tasks are complete. Our intention is for our virtual live lesson provision to start from day two.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum in our virtual live lessons as we do in school. This means that all students will receive the same curriculum regardless of whether we have to send home a partial year group or a whole year group. Our virtual live lessons can be delivered to students at home and in school simultaneously. However, we are not able to deliver core PE lessons remotely, so in place of this we will provide students with a variety of different activities they could undertake and encourage them to complete physical exercise every day (in place of core PE lessons; and for some students the active nature of break/lunchtime.) Some lessons will not be delivered live, for example, KS3 practical lessons, however, work for these subjects will be set on Google Classroom and will follow the same curriculum as would be delivered in school. Just because the nature of delivery is different, the curriculum content is the same.

Remote teaching and study time each day. How long can I expect work set by the school to take my child each day?

Our virtual live lessons follow the normal school timetable, so there will be five hours of live lessons a day (with the exceptions detailed above) for students to attend. They will also have their Knowledge Organiser homework to complete each week following the normal timetable which is included in the front of the Knowledge Organiser booklet. It is possible that some of the tasks set in the practical subjects may require students to spend additional time on them, however, this will be lesson specific and dependent on the task/teacher/year group.

Accessing remote education - how will my child access any online remote education you are providing?

Our virtual live lessons will be delivered on the MStTeams platform, so students will need to ideally have downloaded the MStTeams app onto their device, however, it can also be accessed via browser. The link to the MStTeams lesson will be posted in Google Classroom which will also be where students will complete tasks and submit their work. The Google Classroom app is very useful to have on a phone for submitting work. We have produced a number of help guides to support students adapt to online learning which are all available on our website: <https://stlukescofe.school/remote-learning-january-2021/> and listed below:

- [Virtual Live Lesson Guide for Students Jan 2021](#)
- [FAQs for Remote Learning Jan 2021](#)
- [Google Classroom – App guide Jan 2021](#)
- [How to support your child with their remote learning Jan 2021](#)
- [Remote Learning Guide for Students Jan 2021](#)
- [Remote Learning Student Poster and Expectations Jan 2021](#)
- [PE Lessons – remote learning provision](#)
- [Spring term PE Theory Tasks](#)
- [PE Fitness Challenge Jan 2021](#)
- [How to find your timetable in outlook](#)
- [Handing in assignments on classrooms helpsheet](#)

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:

- We have a number of Chromebooks that we are able to lend students and have run a 'loan' system during both lockdown periods when schools shut. Parents can request a Chromebook by emailing remote.learning@stlukescofe.school. We also regularly run surveys within school on students' access to IT at home to that we have an up-to-date picture of our students' needs at all times to ensure we have a sufficient number of devices. It is also possible because of the platforms that we use for students to use their mobile phones to access our remote learning provision, however we recognise that it is much better on a Chromebook.
- We will supply students with dongles if they do not have access to the internet at home. Parents can request a dongle by emailing remote.learning@stlukescofe.school
- If students need printed materials because they are unable to access our online remote learning provision then these can be provided.
- If students are unable to submit work online then they are able to post it into school to their teacher for feedback.

How will my child be taught remotely?

We use a combination of the following approaches to teach students remotely:

Key Stage	Subjects	Remote learning provision
KS3 (years 7-9)	English, Maths, Science, History, Geography, MFL, Life to the Full, Computing	Virtual live lessons following the school timetable.
KS3 (years 7-9)	Art, Music, Drama, Design Technology, Hospitality & Catering	Work set on Google Classroom for students to complete during the timetabled lesson time.
KS4 (years 10-11)	All subjects	Virtual live lessons following the school timetable
Both key stages	Core PE	Activity sheets provided for students to choose their preferred activity to complete during timetabled PE lessons – and hopefully more so it is a daily task.

Engagement and feedback - what are your expectations for my child's engagement and the support that we as parents/carers should provide at home?

We have the same expectations of students in terms of attendance and engagement during remote learning as we have of them in school. We would ask all our parents to support their children to be able to meet these expectations and have produced a document entitled '[How to Support your child with their remote learning](#)' setting out what this support could look like.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

For every lesson teachers record attendance and levels of engagement, with an R for non-attendance, and A for attending but not engaging, and a G for attending and engaging. We will text home for any child who does not attend their first lesson so that parents/carers are aware. Heads of Year will also be monitoring daily and weekly attendance and engagement data and contacting home when a student does not attend or engage in a lesson on a regular basis. We will also be sending home a weekly report to parents on their child's level of attendance/ engagement in all lessons. This report will look like this:



Dear Parent/Carer,

Thank you for your continued support at this difficult time.

Over the last week, students have been attending virtual live lessons, following their usual school timetable. In order to track the attendance and engagement, teachers have been registering students using a 'Red, Amber, Green' system as follows:

Red	Student has not attended the virtual live lesson.
Amber	Student has attended the virtual live lesson but not completed all work or has not fully participated in the lesson.
Green	Student has attended, engaged in the lesson and attempted all work.

Please find below the virtual live lesson engagement data for <Firstname> for <dates>

Red	Amber	Green

<Firstname> has an overall attendance this week of <%G+A>

If you have any questions or queries then please contact <Firstname>'s tutor in the first instance.

Best wishes,

St Luke's C of E School

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. When teachers ask students to submit their work it will be first and foremost to ensure that the child has completed the work and to a standard that they are capable of achieving. If they haven't, then the teacher will be able to give them instant feedback to help them complete the work to the expected standard. If students complete work that is exam based, e.g. answering an exam question, completing a practice paper, this will be marked by teachers and feedback given. We will also be making frequent use of whole-class feedback and quizzes marked automatically via digital platforms in our virtual live lessons which we use in normal face to face lessons as they valid and very effective methods of feedback.

Additional support for students with particular needs - how will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents/carers to support those students in the following ways:

- Regular communication with parents/carers about our remote provision to offer timely and appropriate support.
- Providing additional or differentiated resources as appropriate.
- Providing additional Teaching Assistant support with particular lessons as appropriate.
- Adapting the timetable to match the level of support at home, if appropriate.
- By providing a direct email to the SEND team so parents/carers can share any difficulties with students accessing work in relation to their SEND which the team can then help to resolve: send@stlukescofe.school.
- By offering online mentoring and social skills support.
- By offering all children with SEND a place in our Key Worker & Vulnerable Student school.

Remote education for self-isolating students

Where a reasonably substantial number of students need to self-isolate but the majority of their peer group remains in school, our remote learning provision allows them to access their lessons in school. This is possible because our teachers will deliver their lessons in class to attending students and via MSTeams to students at home at the same time. This way self-isolating students will be able to access the same curriculum as students in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

If an individual child has to self-isolate, we will send them our 'Home Learning for self-isolating students' booklet. This booklet breaks down English, Maths & Science learning tasks, week by week for the term, so that self-isolating students are working on curriculum content that is being covered in school, so that when they return they have not missed out. For each subject each week there are Knowledge Organiser tasks and a number of Oak National Academy online lessons (and tasks) to complete. This content in this booklet is provided by our Heads of Department, and is updated each term. Students are expected to bring in their work from their time self-isolating so they can receive feedback from their teacher.

Remote learning provision at St Luke's

A whole year group self-isolating:

- Teachers deliver virtual 'live' lessons via MS Teams following the normal timetable with the exception of KS3 practical lessons who set work on Google Classroom for students to complete and submit.
- Students submit work via Google Classroom.
- Attendance and participation logged on SIMS & ClassCharts.

A partial year group self-isolating

- Teachers deliver their lessons in school to their class. Students at home join the class at the timetabled time via MS Teams and follow the lesson 'live' and complete the work as they would in class.
- Students at home submit work via Google Classroom.
- Attendance and participation recorded on SIMS, Googleform Register & ClassCharts.

A teacher is self-isolating at home

- Teacher will deliver their lesson 'live' to their class via MS teams so students receive subject specialist teaching. A cover supervisor will support and oversee behaviour and classroom management.

The school is closed

- Teachers deliver virtual 'live' lessons via MSTEams. Students at home join the lesson 'at the timetabled time and complete work as they would in class and receive feedback.
- KS3 practical lessons set work on Google Classroom which students then submit to their teacher and receive feedback on.
- Attendance and participation recorded on SIMS, Googleform Register & ClassCharts.

Individual students self-isolating at home

- Students are sent our Home Learning booklet which details the work they need to complete for English, Maths & Science.
- Tasks include Knowledge Organiser work, Oak National Academy lessons and other tasks that cover the same topics and work as is being taught in school.
- Tasks are broken down by year group, week, subject and topic.
- Work completed is to be brought into school when the student returns for feedback.